

Breaking Barriers: Creating Accessible and Inclusive Environments Course

Duration : 16 hours

Course Summary :

This 16-hour course provides key insights into creating accessible and inclusive spaces for people with disabilities. Participants will explore accessibility laws, digital accessibility, and strategies to remove physical and communication barriers. The course is designed to equip individuals with the tools needed to foster a more inclusive and welcoming environment in both the workplace and educational settings.

Day 1: Foundations of Accessibility

Module 1: Introduction to Accessibility

- 1.1 Definition and Scope of Accessibility
- 1.2 Importance of Accessibility in the Workplace and Education
- 1.3 Key Laws and Guidelines (ADA, WCAG, Section 508)
- 1.4 Benefits of Accessibility for Organizations

Module 2: Understanding Disabilities

- 2.1 Types of Disabilities and Their Impact
- 2.2 Barriers Faced by People with Disabilities
- 2.3 The Social Model vs. Medical Model of Disability
- 2.4 Dispelling Myths About Disabilities

Module 3: Digital Accessibility

- 3.1 Fundamentals of Web Content Accessibility Guidelines (WCAG)
- 3.2 Creating Accessible Documents (Word, PDFs, Spreadsheets)
- 3.3 Basics of Designing Accessible Websites and Applications
- 3.4 Tools and Software for Digital Accessibility

Module 4: Inclusive Communication

- 4.1 Communicating with People with Disabilities
- 4.2 Language and Etiquette: Do's and Don'ts
- 4.3 Preparing Accessible Training and Presentation Materials

Day 2: Practical Accessibility and Organizational Impact

Module 5: Physical Accessibility in the Workplace

- 5.1 Designing Barrier-Free Office Spaces
- 5.2 Assistive Technologies in the Workplace
- 5.3 Inclusive Meeting Practices

Module 6: Promoting an Inclusive Culture

- 6.1 Policies and Practices for Inclusivity
- 6.2 Building Awareness and Empathy in Teams
- 6.3 Encouraging Employee Engagement

Module 7: Case Studies and Practical Examples

- 7.1 Real-Life Accessibility Success Stories
- 7.2 Common Accessibility Failures and Lessons Learned
- 7.3 Problem-Solving Accessibility Challenges

Module 8: Assessment and Wrap-Up

- 8.1 Key Takeaways and Recap of Modules
- 8.2 Final Quiz and Evaluation
- 8.3 Certification of Completion